

PARTY BOOKINGS

Date of Event – Sundays only / /	<input type="checkbox"/> 10am - 12pm	<input type="checkbox"/> 12.30pm - 2.30pm
Birthday Boy/Girl Name and Age		
Contact Name		
Address	Post Code	
Phone	Mobile	Work
Email		
Approximate Number of Guests		
Requests	<input type="checkbox"/> Tables x _____ <input type="checkbox"/> Chairs x _____ <input type="checkbox"/> Party games (you provide prizes) Game suggestions _____	

Cost of Party \$150 plus \$13 per child (10-24 children) as per your guest list

Cost of party \$200 plus \$13 per child (25-35 children) as per your guest list

Minor adjustments to your invoice can be made on the day.

If you are providing food and drink at your event, please ensure all **cleaning and removal** of rubbish completed at the end of your event. You may be charged a \$100 cleaning fee if this is not completed.

This is an alcohol and smoke free zone.

Please provide a full guest list no later than 3 days prior to your event.

<p>Office use only</p> <p><input type="checkbox"/> Confirmation sent <input type="checkbox"/> Deposit received</p> <p><input type="checkbox"/> Invoice generated</p> <p>Party hosts</p> <p><input type="checkbox"/> Confirm guest list with hostess</p> <p><input type="checkbox"/> Accept payment</p> <p><input type="checkbox"/> Return booking form, guestlist and payment to admin</p>

We hope you have a wonderful birthday at Swan Districts Gymnastics