

## PARTY BOOKINGS

Date of Event – Sundays only / /	<input type="checkbox"/> 10am - 12pm	<input type="checkbox"/> 12.30pm -2.30pm
Birthday Boy/Girl Name and Age		
Contact Name		
Address	Post Code	
Phone	Mobile	Work
Email		
Approximate Number of Guests		
Requests	<input type="checkbox"/> Tables x _____ <input type="checkbox"/> Chairs x _____ <input type="checkbox"/> Party games (you provide prizes)  Game suggestions _____	

Cost of Party \$150 plus \$12 per child (10-24 children) as per your guest list

Cost of party \$200 plus \$12 per child (25-35 children) as per your guest list

Minor adjustments to your invoice can be made on the day.

If you are providing food and drink at your event, please ensure all **cleaning and removal** of rubbish completed at the end of your event. You may be charged a \$100 cleaning fee if this is not completed.

This is an alcohol and smoke free zone.

Please provide a full guest list no later than 3 days prior to your event.

Office use only

Confirmation sent

Deposit received

Invoice generated

Party hosts

Confirm guest list with hostess

Accept payment

Return booking form, guestlist and payment to admin

We hope you have a wonderful birthday at Swan Districts Gymnastics